



CONTROL OF WORK (COW)

Duration: 60 minutes

Questions: 37

Price Band: A

Course Outline:

The course is split up into four modules and at the end of each module we'll test your understanding by giving you practice questions. At the end of the course your understanding of the information given will be tested and the results recorded.

You need to answer 80 percent of the questions correctly to pass the course. When you pass the course, you will be issued with a certificate which is valid for 2 years. The aim of this course is to provide you with an understanding of the role of the Performing Authority.

Learning Objectives:

- LO1: Identify the main legal requirements and guidance documents relevant to control of work
- LO2: Explain the role of the Performing Authority
- LO3: State the responsibilities of the Performing Authority
- LO4: State the purpose of Control of Work systems
- LO5: Explain the principles of work control, and how work is controlled within typical Permit to Work (PTW) systems
- LO6: Identify the main types of Control of Work documents, explain their purpose and why they are cross-referenced to each other
- LO7: Identify the main roles within a typical PTW system and the function of each role
- LO8: Define the term "hazard"
- LO9: Identify common ways of grouping oil and gas industry workplace hazards
- LO10: Identify typical effects and consequences of specific hazards
- LO11: Define the term "risk"
- LO12: Differentiate between the terms "hazard" and "risk"
- LO13: Explain the purpose of a task risk assessment
- LO14: Identify and explain the main steps of a typical task risk assessment process
- LO15: Give a brief explanation of the term ALARP
- LO16: Identify and explain the typical controls that would be put in place to eliminate or reduce risk
- LO17: Explain risks associated with work-related hazards
- LO18: Explain the typical methods for recording a task risk assessment
- LO19: Explain how to undertake a review of existing task risk assessments and why reviews are required
- LO20: Prepare a task risk assessment -Virtual practical exercise
- LO21: Identify and explain typical steps in planning/preparing for the work activity/activities
- LO22: Explain how the Performing Authority can verify isolations for the work activities
- LO23: Explain how others may be affected by the work activities
- LO24: Know how to comply with typical work control documents and PTW rules and requirements
- LO25: Explain the requirement to communicate effectively with everyone involved at the worksite
- LO26: Describe the responsibility of the Performing Authority to stop the work if they, or any other person, expresses concerns related to the work activities
- LO27: Explain why regular worksite visits and inspections are important
- LO28: Identify typical methods for controlling work activities
- LO29: Describe the PA's responsibilities to respond appropriately to unplanned changes to the work plan, changes to the workplace conditions, and how these can affect worksite safety
- LO30: Identify and explain the hazards and risks of simultaneous working at multiple worksites
- LO31: Explain the requirement for effective handovers

L032: Explain the techniques and methods to ensure effective handovers

L033: Identify typical reasons for suspension of work

L034: Identify the typical steps in the suspension of work

L035: Explain typical work completion requirements

L036: Explain how lessons learned from work activities should be captured and recorded

L037: Explain how waste from work activities can be managed according to local site rules

